

CONFIDENTIAL  
Security Information

22 July 1953

MEMORANDUM FOR: Chief, Medical Staff

SUBJECT : Personnel Director Memorandum No. 32-53

REFERENCE : Memo for Chief, Medical Staff, from Personnel Director dated 13 July 1953. Subject: Personnel Director Memorandum No. 32-53

1. Conference was held with the Personnel Director this date, at which he agreed to make exceptions to his proposal that every medically disqualified subject be so informed by the Medical Office.

2. It is therefore recommended that the amendment contained in paragraph 3 of the reference memorandum be further revised to include the underlined statement as follows:

"The Personnel Relations Branch concerned will then advise the employee of his disqualification for medical reasons. Personnel Relations Officers will not attempt to provide further explanations as to why the employee's services are no longer acceptable. If, however, the employee specifically requests further information relating to his failure to meet medical standards, the Personnel Relations Branch will arrange an appointment for the employee with the Medical Office. During the appointment professionally qualified personnel will either discuss with the employee the reasons for his medical disqualification or will make arrangements to give this information to the employee's personal physician. In exceptional cases where the interests of the Agency might be jeopardized by such information, the Medical Office will so notify the Personnel Director, who will instruct the Personnel Relations Officer to withhold the reason for disqualification."

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Deputy Chief, Medical Staff

MO/FEG:jaa (22 July 53)

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